Date: 15th April 2025

To: Mr Ewan Larcombe and Mrs Monica Davies, Mr Ian Thompson

Sent via email: [ewan.larcombe@mail.com](mailto:ewan.larcombe@mail.com); [monica518davies@btinternet.com](mailto:monica518davies@btinternet.com); [thompsoneda@talktalk.net](mailto:thompsoneda@talktalk.net)

**Subject: Notice of Management Committee Transition**

Dear DRCCT Management Committee,

I am writing on behalf of the DRCCT Managing Trustees to formally advise that a decision has been made to conclude the current tenure of the existing Management Committee, effective immediately.

We would like to thank you for your service and commitment to DRCCT since 2019. Your efforts and dedication during this time are greatly appreciated.

However, due to ongoing issues, a continued lack of effective leadership, and the failure to adequately address key concerns affecting the organisation, the Managing Trustees have determined that a change in governance is necessary in the best interests of the organisation.

As such, a new interim Management Committee has been elected and will be responsible for overseeing and managing the full transition of responsibilities from the outgoing committee.

This includes assuming control of all organisational matters, assets, and administrative functions to ensure a clear and structured handover process.

The current interim Management Committee has been elected as follows, and their contact email addresses are as follows:

* **Chairman of Management Committee**: Ian Bacon – [ian.drcct@gmail.com](mailto:ian.drcct@gmail.com)
* **Vice Chair**: Steevan Glover [Steevanglover@gmail.com](mailto:Steevanglover@gmail.com)
* **Treasurer**: Susan Young - [susiewoosy1962@btinternet.com](mailto:susiewoosy1962@btinternet.com)
* **Booking Coordinator**: Andrew Clemens - [andrewdrcct@gmail.com](mailto:andrewdrcct@gmail.com)

Please be advised that necessary lock changes have be carried out as part of the transition process.

We kindly request that you promptly hand over all relevant organisational banking details, including bank cards, cheque books, and access credentials, to ensure a smooth and timely handover. This will help avoid any disruption to current employee salary payments and village hall bookings.

We have notified the Charity Commission of these changes and have officially listed Datchet Parish Council as the sole managing trustee.

Yours Sincerely



Sonia Masikito

Interim Clerk on behalf of the DRCCT

(Appointed by DPC as managing trustee)